



# Letter of Recommendation

**A letter of recommendation for students should be filled out by a teacher or counsellor, usually nominated by the student. Please make sure the letter includes at least:**

1. Name of student
2. Relationship to student
3. Course(s) you have taught this student
4. How long have you known this student
5. How would you describe this student

**Please rate the student using the following criteria:**

	Below average	Average	Top 10%
Independence			
Motivation			
Self-confidence			
Behaviour			
Team player			
Work discipline			
Academic achievement			
English language ability			

**Please assess the students academic strengths and weaknesses.**

**Please assess the students relationship with fellow pupils and adults.**

**Please provide any further information that would help us facilitate his / her transition to BWYA.**

**The following should be included by the submitting teacher / counsellor:**

- School
- Teacher / counsellor name
- Position
- Contact details
- Signature

**All information shall be kept confidential.**

**Please return completed surveys directly to:**

BWYA 北京世青国际学校  
No. 18 Huajiadi Beili, Chaoyang District, Beijing 100102  
北京市朝阳区花家地北里18号  
Tel: 0086 10 84543478  
Fax: 0086 10 64617717  
Email: [admissions@ibwya.net](mailto:admissions@ibwya.net)  
Web: [www.ibwya.net](http://www.ibwya.net)